

**APPLICATION FOR RENEWAL OF BOUNTIFUL  
COMMERCIAL BUSINESS LICENSE**

**CITY OF BOUNTIFUL**

790 South 100 East  
Bountiful, Utah 84010  
Phone: 298-6190

**FOR OFFICE USE ONLY:**

Date Rec'd \_\_\_\_\_ Receipt

No. \_\_\_\_\_

Approved by \_\_\_\_\_

Calendar Year \_\_\_\_\_ Lic. No. \_\_\_\_\_

**Please Complete All Items - Incomplete Forms Will  
Be Returned Without Being Processed**

1. NAME OF BUSINESS \_\_\_\_\_ DATE \_\_\_\_\_  
(If corporation, list principal officers on reverse side)

2. Utah State Sales Tax # \_\_\_\_\_ Federal Tax # \_\_\_\_\_  
State License # \_\_\_\_\_

3. Bountiful Business Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Cell # \_\_\_\_\_  
Mailing Address (if different than Bountiful address) \_\_\_\_\_  
City & State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Type of Business \_\_\_\_\_  
(Be specific - Use reverse side if necessary)

4. If business consists of rentals, including multi-family and commercial, please list all rental addresses on reverse side.

**5. OWNER'S NAME AND HOME ADDRESS**

Name _____	Name _____
Street _____	Street _____
City & State _____	City & State _____
Zip Code _____ Telephone No. _____	Zip Code _____ Telephone No. _____

6. MANAGER'S NAME \_\_\_\_\_ Home Telephone No. \_\_\_\_\_

**7. LICENSE FEES:** (Make check payable to City of Bountiful)

- A. BASE FEE. . . . . \$ 50.00
- B. If gross sales for goods and/or services for preceding year were less than \$20,000.00, deduct \$25.00 (\$ \_\_\_\_\_)
- C. FULL-TIME EMPLOYEES: add \$5.00 for each full-time employee *exceeding one*. An owner and/or manager is considered as an employee. \_\_\_\_\_ full-time employees less one equals \_\_\_\_\_ times \$5.00 = \$ \_\_\_\_\_
- D. PART-TIME EMPLOYEES. Add 10 cents per hour times the *total* number of hours which all part-time employees would work in an average week's time. \_\_\_\_\_ total average weekly part-time hours times 10 cents per hour. \$ \_\_\_\_\_
- E. If business consists of rentals, both commercial and residential, add \$3.00 for each rental unit *exceeding three (3)*: \_\_\_\_\_ total units less three equals \_\_\_\_\_ units times \$3.00 = . . . . . \$ \_\_\_\_\_
- F. SUB-TOTAL (not to exceed \$500.00) . . . . . \$ \_\_\_\_\_
- G. PENALTY: Add 50% of Line "F" if paid after February 14 . . . . . \$ \_\_\_\_\_  
Add 100% of Line "F" if paid after March 31 . . . . . \$ \_\_\_\_\_
- H. TOTAL DUE . . . . . \$ \_\_\_\_\_

**7. I DECLARE THAT THE INFORMATION SET FORTH HEREIN (or attached) IS TRUE AND CORRECT TO THE  
BEST OF MY KNOWLEDGE AND BELIEF.**

SIGNATURE OF APPLICANT \_\_\_\_\_ Title \_\_\_\_\_

(Use other side for additional comments or information)

**All licenses expire December 31<sup>st</sup> of the year issued, regardless of date of application**

**IF THE NATURE, LOCATION, NAME OR OWNERSHIP OF YOUR BUSINESS HAS CHANGED IN THE PAST YEAR, PLEASE COMPLETE THE FOLLOWING:**

Previous Name \_\_\_\_\_ Previous Owner \_\_\_\_\_

Previous Location \_\_\_\_\_ Previous Nature of Business \_\_\_\_\_

**Use This Space for Additional Explanation From Front Side:**

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.